

CHRIST THE CORNERSTONE ACADEMY

9028 Westmore Road
San Diego, CA 92126



School	(858) 566-1741
Church	(858) 566-1860
Accounting	(858) 566-0027
FAX	(858) 566-1965

Dear Parents,

Thank you for your interest in Christ the Cornerstone Academy. We share your desire to provide a high-quality Christian education for your children.

You will need to complete and return to the office the following forms: enrollment application, enrollment contract, fee schedule, emergency contact, personal rights, notification of parents' rights, acknowledgement of receipt of parent handbook, and a check made payable to CTCA for registration fee. It is important that all the information you provide are accurate and current for this will be the basis for the student's file.

A parent-student handbook is enclosed for you to keep. **Please read and share it with your child so that you and your child will have a full understanding of the school's policies.**

All students are required by law to have an official immunization record on file. Your child's immunization record must be up to date **before** they begin school. A TB test is also recommended by State Health Department authorities, and therefore, will be part of the entrance requirements for all our students. Each one must have proof of a negative Mantoux skin test. The doctor must also sign off on the Lead Test compliance form.

Parents of Preschool Children:

A child entering the 3-year old program must be 3 years old and toilet-trained.

A child entering the 4-year old program must be 4 years old by December 2nd.

Parents of Kindergarten Students:

A child entering kindergarten must be 5 years old by December 2nd of the academic year. He/she must pass the readiness test administered by the teacher or principal.

Parents of First Grade Students:

A child enrolling in 1st Grade must be 6 years old by December 2nd. If not, he/she must successfully complete a readiness test administered by the teacher or principal.

The child must also have a proof of a doctor's physical examination that can be done during the 18 months prior to enrollment. The "Report of Health Checkup for School Entry" forms are available in the school office in case it is needed.

Please do not hesitate to call the office if you have any questions.

Sincerely,

Mrs. Lark Mayeski

School Administrator